



022723-009

Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

23 FEB 2023


DIVISION MEMORANDUM

No. 104 s. 2023

CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4 LUNDUYAN NG KAHUSAYAN AND CYCLE OF SEAMEO INNOTECH BATCH 2 COURSES

To: OIC-Schools Division Superintendent
Chief Education Supervisors
Heads, Unit/Section
Heads, Public Elementary and Secondary Schools
All Others Concerned

1. In reference with **DM-OUHROD-2023-0231** titled **Call for Nomination of Participants for Cohort 4 Lunduyan ng Kahusayan and Cycle of SEAMEO INNOTECH Batch 2 Courses**, the National Educator's Academy of the Philippines through its Professional Development Division (NEAP-PDD) calls all interested to avail various Professional Development Programs.
2. Relative to this, NEAP-Region IV-A CALABARZON, request all teachers and school leaders that are interested to avail the program to register through this link <https://bit.ly/NEAPR4AREGISTER> until March 6, 2023.
3. All submitted intent will be subject for screening of the division for endorsement to the regional office for submission to NEAP-Central office.
4. Information about the list of available programs can be accessed through <https://bit.ly/pdp2brochure>.
5. Attached are the copy of communication, letter of intent template and professional development programs brochure for reference.
6. Wide dissemination and strict compliance of this Memorandum is desired.


NATIVIDAD P. BAYUBAY, CESO VI
Schools Division Superintendent



Brgy. Poto, Tayabas City



(042) 710-0329 or (042) 785-9615



tayabas.city@deped.gov.ph



<https://depedtayabas.com/>

(DATE)

<Name of Schools Division Superintendent>

Schools Division Superintendent

DepEd SDO of _____

<Address Line 1>

<Address Line 2>

NEAP-RECOGNIZED PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES
LETTER OF INTENT

Superintendent <Name>:

Greetings!

This is _____ (NAME), _____ (DEPED EMAIL ADDRESS),
_____ (POSITION), in _____ (NAME OF SCHOOL).

I am writing to you to signify my intent to register for the _____ (PROGRAM OR
COURSE TITLE AND RECOGNITION NUMBER) offered by _____ (NAME
OF SERVICE PROVIDER) under the NEAP-Recognized Professional Development Programs and Courses.

If accepted, please be rest assured that I intend to:

- Maintain the academic standards and other course requirements set under the program ▪ Fulfill the required service obligation required under Sections 17 and 19 Rule VIII of the Omnibus Rules Implementing Book V of Executive Order No. 292
- Submit and implement my Re-Entry Action Plan
- Sign the NEAP-Recognized Professional Development Program Contract
- Refund in full to the Department of Education such sums of money as may have been defrayed by the Philippine government for expenses incidental for having attended the program or course, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation from the service, transfer to other agencies, voluntary retirement or other causes within my control

Thank you.

Regards,

<Name of Teacher or School Leader>

<Position>

<School>



Republika ng Pilipinas

Department of Education

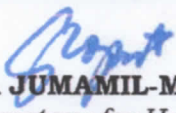
OFFICE OF THE UNDERSECRETARY

HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT,
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES, AND
TEACHER EDUCATION COUNCIL SECRETARIAT

MEMORANDUM

DM-OUHROD-2023-0231

TO : **Regional Directors**
Schools Division Superintendents
Human Resource Development Division (HRDD) Chiefs
NEAP in the Region (NEAP-R) Focal Persons
SDO Lunduyan and SEAMEO INNOTECH Focal Persons
All others concerned

FROM : **GLORIA JUMAMIL-MERCADO** 
*Undersecretary for Human Resource and Organizational Development,
National Educators Academy of the Philippines, and
Teacher Education Council Secretariat*

SUBJECT : **CALL FOR NOMINATION OF PARTICIPANTS FOR COHORT 4
LUNDUYAN SA KAHUSAYAN AND CYCLE 2 OF SEAMEO
INNOTECH BATCH 2 COURSES**

DATE : February 10, 2023

1. The National Educators Academy of the Philippines through its Professional Development Division (NEAP-PDD) announces the **Call for Nomination of Participants for Cohort 4 Lunduyan sa Kahusayan and Cycle 2 of SEAMEO Innotech Batch 2 Courses.**
2. The nomination aims to fill in the remaining slots of Lunduyan sa Kahusayan and SEAMEO INNOTECH Batch 2 courses, and ensure that more DepEd teachers and school leaders can avail of various Professional Development Programs (PDP).
3. Relative to this, NEAP in the regions are requested to disseminate the following in their respective regions.
 - a. **Enclosure 1: Schedule of nomination and other related activities** - shows the suggested timeline and details for the call of nomination. Regions are welcome to submit nominations before the deadline.
 - b. **Enclosure 2: Remaining slots per region** - shows the remaining number of slots per region
4. In case a region will not be able to cover all the slots assigned until **March 28, 2023**, the unfilled slots may be given to other regions who still have other nominees in their roster. The scanned and signed copies of the Letter of Intent

(LOI) and Contract of nominated participants should be submitted to NEAP CO until **May 26, 2023**.

5. Moreover, the regional and division focal persons are requested to update the participant tracker and ensure that participants from previous cohorts and cycles have submitted their LOI and contracts. Scanned and signed copies of the documents should be uploaded in their designated Google drive folders. Important links are found in **Enclosure 3**.
6. For any questions or concerns, please contact **Mr. Florentino Varron Jr (Lunduyan focal person) or Ms. Richie Vesagas (SEAMEO Innotech focal person)** through pdd.pdi@deped.gov.ph. Kindly use this format in the subject line of the email for easier tracking: [LUNDUYAN OR SEAMEO] <subject of the email>.
7. Immediate dissemination of and appropriate action on this memorandum is earnestly desired.

[NEAP-PDD/ Varron/ Vesagas]

SCHEDULE OF NOMINATION AND OTHER RELATED ACTIVITIES

1. Suggested schedule of the nomination and other activities for cohort 4 Lunduyan Training Program, and Cycle 2 of SEAMEO INNOTECH Batch 2 courses:

Activities	Schedule	Details
RO to inform the SDO regarding the memorandum	until 3rd week of January 2023	The RO focal person shall inform the division focal persons regarding this memorandum and inform them of the allotted number of slots for their division.
Announcement of SDO Registration for the remaining slots of Lunduyan and SEAMEO INNOTECH batch 2 courses	4th week of January 2023 until the 1st week of February 2023	The SDO focal person shall facilitate the announcement of the registration in their respective division. The SDO may utilize an online registration process where interested participants can register through a form provided by SDO, or they may nominate participants under their division.
Accomplishment of the list of nominees <i>NOTE: Kindly ensure that nominees have been informed of their participation.</i>	February 2023 until 2nd week of March 2023	The SDO focal person shall accomplish the list of nominees from their division and submit it to the RO focal person.
Submission of the SDO list of nominees to the RO	2nd to 3rd week of March 2023	The SDO focal person shall submit the list of nominees from their respective divisions to the RO focal person
Submission of collated list of nominees per region to NEAP CO	March 28, 2023	The RO focal person shall collate the submitted list from the SDOs, and submit the summary to the NEAP CO email at pdd.pdi@deped.gov.ph using this template: https://bit.ly/CollatedPDPParticipants
Onboarding Activities	To be announced separately by program	Details of the onboarding activity shall be communicated through separate issuances per PD program.
Implementation Dates of Programs and Courses	To be announced separately by program	Details of the dates of implementation shall be communicated through separate issuances per PD program.

2. All participants will receive an email notification from NEAP, NTC or SEAMEO INNOTECH confirming their participation in their chosen PD program.
3. All participants must attend the onboarding activities for Lunduyan and SEAMEO INNOTECH courses. The invitation and details of the activities shall be sent to the participants through their indicated email address.

Enclosure 2

Remaining Slots per Region

A. Lunduyan sa Kahusayan

Region	Allocated Slots (Teacher's Program)	Allocated Slots (School Head's Program)	Allocated Slots (Coaching Program)	Total Allocated Slots
All regions except BARMM	96 pax per region	87 pax per region	40 pax per region	223 pax per region

B. SEAMEO INNOTECH Batch 2 Courses

	Strategic Thinking and Innovation for School Leaders (Flexible Course with Synchronous and Asynchronous Classes)			Massive Open Online Courses for Teachers (Asynchronous Classes)		
Region	Course 1: Essential s of Strategic Thinking and Innovati on	Course 2: Charting an Innovativ e School Strategy	Course 3: Leading and Sustainin g Change	Early Literacy Instructio n for K-3 Teachers	Becomin g a Better Teacher Everyday (BBTE)	Teach On: Keepin g the Passion Alive
I	104	260	274	-	-	-
II	253	288	291	646	440	604
III	240	285	287	812	677	732
IV- A	151	252	259	322	-	8
IV - B	293	297	298	818	761	812
V	197	257	252	300	287	301
VI	229	282	287	351	317	267
VII	208	279	287	552	498	544
VIII	239	280	287	61	123	163
IX	277	294	290	867	826	822
X	282	296	293	882	765	850

XI	276	297	282	838	810	760
XII	245	283	276	581	180	520
CARAGA	246	290	295	403	325	415
NCR	257	286	284	838	689	763
CAR	276	288	277	913	964	951

Enclosure 3

Batch 2 PDPs Frequently Asked Links:					
Learning Service Provider (LSP) and Program	Link of Google Drive Repositories per Region	Link of Tracker of Required Documents	Guide for Organizing the Subfolders for Each Region	Link for the Confirmed List of Participants / Scholars	Course Brochures and Other Materials
		NOTE: Tracker must be updated each time the RO focal uploads a document to the google drive			
NTC Lunduyan sa Kahusayan	https://bit.ly/LunduyanLOIsaandContracts	<p>Cohort 1 & 2 https://bit.ly/LunduyanTrackerLOlandContract</p> <p>Cohort 3 https://bit.ly/LunduyanCohort3_Tracker</p>	https://bit.ly/GDrivePDPbatch2_GuideforSubfoldersOrganizing	<p>https://bit.ly/PDParticipantsDatabase</p> <p>Cohort 1 and 2 completers: https://bit.ly/LunduyanListofCompleters</p>	<p>Brochure: https://bit.ly/NEAP-NTC_LunduyanBrochure</p> <p>FAQs: https://bit.ly/LunduyanC3_FAQs</p>
UP NISMED GeoGebra	https://bit.ly/UPNISMEDGeoGebraLOIsandContracts	https://bit.ly/3jLpeShGeoGebraTrackSheet		https://bit.ly/PDParticipantsDatabase	https://bit.ly/geogebraimplemndesign
SEAMEO INNOTECH Batch 2 Courses	https://bit.ly/NEAPSEAMEOBAATCH2Participants	Other links will be provided once list is finalized.		Other links will be provided once list is finalized.	